



REP Learning
Chippenham
Telephone: 07881345687
Email: info@replearning.co.uk
Website: www.replearning.co.uk

General Data Protection Regulation (GDPR) Privacy Statement

Effective Date: 09-07-2026 | Business Name: REP Learning

Data We Collect and Hold

We only collect personal information that is essential for delivering high-quality tutoring services, managing billing, and ensuring safeguarding.

Parent/Guardian Data: Name and contact details (phone, email, billing address)

Student Data: Name, age, school year, academic performance records, and specific learning needs or medical adjustments.

Lawful Basis for Processing

Under GDPR, we process data based on the following legal grounds:

Contractual Necessity: To manage your bookings, process payments, and deliver tutoring sessions.

Legal Obligation: To comply with child safeguarding laws

Data Storage, Security, and Retention

We implement strict physical and digital security measures to protect your data from unauthorised access, alteration, or disclosure.

Storage Systems: All personal data is stored on secure, encrypted cloud servers and password-protected platforms.

Access Control: Only authorised staff members or the specific assigned tutor can access relevant student information.

Retention Periods:

Student/Parent Files: Retained for **2 year** after tutoring concludes, unless required longer for legal/tax records.



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Third-Party Data Sharing

We do not sell, rent, or trade your personal data. We only share information with trusted third-party service providers necessary to operate our business:

Payment Processors: To securely handle financial transactions.

Tutors: Self-employed or contracted tutors receive only the student details necessary to plan and conduct lessons.

Your Data Rights

Under GDPR, parents, adult students, and staff have the following explicit rights regarding their personal data:

Right of Access: You can request a copy of all personal data we hold about you at any time.

Right to Erasure ("Right to be Forgotten"): You can request that we delete your personal data, provided it does not conflict with our legal safeguarding or tax retention duties.

Right to Rectification: You can request immediate corrections to inaccurate or incomplete information.

Right to Withdraw Consent: Where data processing is based on consent, you can withdraw that consent at any time.